

# INGHAM PARISH COUNCIL

Chairman: Mr Adrian Dawson  
Clerk: Mrs. Michelle Thompson  
16 Klondyke Cottages, Bury St Edmunds

## **Minutes of the Parish Council Meeting of Ingham Parish Council held on Tuesday 22<sup>nd</sup> January 2019 at 7.30 pm in St Bartholomew's Church, Ingham**

**Present:** Clr A Dawson (Chair), Clr. L. Anslow, Clr. L Tibbert, Clr Kovacic-Graham, Clr P Scase,  
Clr K Pryke, John Milward (Clerk), Michelle Thompson (Clerk) Clr R. Hopfensperger

### **Public Question Time**

The Chairman opened the Public Question Time; which began with John Milward sending apologies from Kevin Bacon and speaking on his behalf.

John reported that Kevin has encountered a number of problems concerning cars parking in the Lay – by next to the Post Office. This is a regular occurrence and especially with cars and vehicles parking there whilst doing building work on nearby houses. It unfortunately has now become a hazard and cars are parking on pavement verges and blocking part of the road and therefore potentially causing accidents.

It was suggested perhaps to erect a sign for a 30 minutes time limit or for the Post Office to get a triangle sign. The only issue is who would be able to enforce this apart from the police. Therefore, it was decided to put a notice in the parish newsletter and see what effect it has.

A question was raised with Clr Hopfensperger about the public footpath that runs along the old rail track and the A134 beside the Old Rectory. The dog walkers use it and there is an over grown Wild Rose bush, unsure who is responsible for it as Suffolk Highways has been approached and says it not them. Also there is now a Gas Supply that runs to the Glasshouse Ingham – could the gas supply be extended to the village.

Rebecca will investigate into them for us

### **Borough Councilor's Report**

In the absence Clr Susan Glossop, Ingham's Clerk reported back to the Council the following: -

Council tax, I have not got the figure yet for next year but I do not expect St Edmundsbury to increase but there will be an increase on the council tax bill for the police and SCC but Becky will advise you of that I advised you of the increase in the brown bin charge as from April from £40 to £43

St Edmundsbury council and Forest Heath will cease as from the 31<sup>st</sup> March 2019 and the Shadow Council of West Suffolk will take over for April before the elections on the 2<sup>nd</sup> May for the new West Suffolk Council, I am arranging £1,000 from my locality budget to come you towards the Play Park

Chairman's Signature

## **County Councilor's Report**

Clr Rebecca Hopfensperger reported that they were in the final stages of finalizing next years' budgets which would then go to the full council for approval. A capital amount of £46 million is being given to Suffolk County Council to spend on Special Educational Needs, although our provisions are still less than other areas. A capital program plan and an extended new provision plan has been applied for and if granted a new free school totally government funded will be opened in this area.

Rebecca then went on to say about a new piloted SCC Highways Scheme for Parishes, where they will train one nominated parishioner/handy man to act as a "Community Warden" in which they are able to carry out minor husbandry duties e.g. Verge Cutting, Sign Cleaning. Thereafter they can train volunteer member to assist with these duties. In turn they can borrow certain equipment on request from SCC Highways to carry out these duties

Rebecca said that if Ingham was considering a grant application it would be more beneficial to apply after April 5<sup>th</sup> as there would be more funding available

## **Parish Council Agenda**

- 1. Apologies:** - Susan Glossop (St. Eds Bor) and Cllr. Elaine Dawson
- 2. Declaration of Interest.** The Chairman gave members the opportunity to declare any interest. It was agreed at the November Meeting that the money currently in the Barclays Business Account be transferred in to Barclays Community Account. This will leave the Business Account free for the Playgroup Committee money to be deposited. However due to an error in the original Barclays Mandate we have been unable to update the signatures and subsequently a Lloyds Bank Account has been opened. Proposed by Clr. Scase and Seconded by Clr. Dawson.
- 3. Dispensations** Nil required
- 4. Minutes of the Meeting held on 27<sup>th</sup> November 2018** Proposed by Clr Dawson and seconded by Clr Scase accepted as a true record. Passed unanimously with the exception of an amendment in Section 2.

Chairman's Signature

## **5. Progress Reports**

### **a. Clerk's report**

- (i) The smashed bollards outside the Post Office has now been repaired by Suffolk Highways.
- (ii) A quote from Grass Cutting Contractors Tops Garden Services for 2019/2020 of £70 per cut has been received and accepted. In addition, a quotation was requested for the Play Meadow and received for option 1 £90 and Option 2 £180 (as the gate would need to be altered )It was agreed this was a reasonable amount, but for the time being will be put on hold as there are certain obstacles e.g. Fencing and Gate. Whilst the play equipment is being installed the grass will be churned up and what grass is left, will after everything has been assembled will be minimal.
- (iii) The Barclays Bank Account will be discussed in Section 7 – Finance.
- (iv) A Cheque was received from Ingham Social Club of £70 for the Play Meadow.

## **6. Items for Debate and Decision**

### **(a) Play Meadow**

The Chairman gave an update on the current situation: -

A reply has been received from the Suffolk Foundation Trust and a grant of £500 has been given to us with the conditions of receiving feedback from new residents as to why they choose to live in Ingham, it was suggested that there should be a survey conducted. They also wanted to know number of children using the Play Meadow and for us to increase the amount of events held at the church. Already an event within the church has been arranged for May.

The Chairman reported that Planning Office has mistakenly forgot to consult English Heritage, so there has been an extension of one month to allow for this. They see no issues with the application and is just a statutory requirement, so once it's been accepted we can then go ahead and make bids to Tesco's, The Lottery etc.

It was outlined that there are two trees in the Play Meadow – the one in the corner has a T.P.O and there are concerns with the roots; they think it is Cankerous. What has been suggested is that they ask a tree surgeon to assess the situation and subsequently complete the work.

The Stennett's are interested in helping us raise some more funds, so it was outlined to them that we were looking for 10K from the Glasshouse and with assistance from Susan Glossop 15k

Clr Kovacic-Graham reported that the Christmas Raffle raised £543 and outlined this year's schedule monthly fund-raising events by the Play Meadow Group, to raise yet further funds. It was discussed about finding more places we can advertise these events e.g. Notice boards, Lynchgate and Griffin (look into putting a board up). A monthly Playground article is being written for the Parish. Magazine. It was agreed that some kind of audit maybe alongside the main Parish Council audit should be carried out for the Play Meadow Group too. Keep going with the grants and hope to get going with the equipment for the summer

Chairman's Signature

(b) **Highways.**

The Bollards that were broken have now been repaired by the Post Office, but unfortunately it did take an accident of flying debris on the road which cracked either the side window or the front windscreen of a car to get the bollards repaired.

(c) **General Planning Information.**

Clr. Adrain Dawson reported that he met with The Stennett's and they outlined to him their planning proposals. They spoke of the 100 acres of land at the back of the village. Clr Dawson spoke to the Borough Council and they are in agreement it is too big for the village. Clr Dawson said they would not oppose building between Old Garage and The Dump which would be in keeping with "Griffin Garden," as well as the land at the back which is used for the horses. An email was sent outlining our concerns.

Clr Dawson was updated about the planning permissions in Fornham, where the pipes were going between the two lakes and that the planning permission has been granted.

**7. Finance**

(a) The following cheque payments were agreed:

HMRC £55, Clerk Wages £220 (John Milward) Clerks Wages £220 (Michelle Thompson)  
Clerk Expenses £ 168 (John Milward) Grass Cutting (TOP) £168.

(d) The Precept for 2019/20 was discussed and agreed upon at £4415 an increase of 3.68% in Community Tax. It was proposed by Clr. L.Tibbett and seconded by Clr L Anslow

(c) At the last meeting it was agreed that money currently in Barclays Business Account would be transferred into the Barclays Community Account. This will leave the Business Account free for Playgroup Committee money to be deposited. Instead it was agreed by the Councillors to open a Lloyds Bank Account with an Internet Banking Service included.

(e) A Lloyds Bank Account was also opened for Ingham Parish Council as the original Mandate was incorrect and would not allow anymore signatories to be added to the existing Bank Account. An Internet Banking Service was also offered and both the Chairman and Clerk will use it. It was agreed to have both accounts running until the 2019/20 Precept has been paid into the Barclay Account and then have the money transferred over to the Lloyds Account.

Chairman's Signature

## 8. Planning

Application No DC/2540/FUL – Installation of Utilities trenched connecting permitted Glasshouse Development - Low Carbon Farming

There were no objections from Ingham Parish Council but were from Fornham St Martin. Although they withdrew their objection after speaking with the developers

## 9. Clerk's Report on Urgent Decisions Since Last Meeting

The Clerk has been enquiring about purchasing a second computer which has been reconditioned, for the use of the Parish Clerk to complete the day to day activities and Financial Statements. A Computer has been found and it was agreed by the Council.

## 10. Correspondence for Information

The sum of £100 was owed to the Church Parochial Council, who were then going to donate it to the Play Meadow. Instead, it was decided that the Parish should hold on to the money transferring it into the Lloyds Playground Account

## 11. Councilors' Reports and Items for Future Agenda

- (i) **The Light of the Telephone Box-** This need repairing as it would help it be seen from the village green and the passing traffic Clr. Kovacic-Graham will investigate into it.
- (ii) **Defibrillator** – Clr. Scase has made enquiries about putting our defibrillator on the map and enquires have been made into training being given on how to use a defibrillator. As West Stow and Culford are acquiring one as well it was thought to be beneficial to do the training all together.
- (iii) **Sign at the Corner of Beauford Road /Culford Road** - This need re positioning and the Borough Office are to be contacted.
- (iv) **Minutes of Parish Council Meetings** - Clr Anslow reported that the Parish Minutes have been published also in the Parish Magazine.
- (v) **VAS** - There has been questions as to whether this is working correctly.  
This will be looked into as not sure whether data needs down loading.

## 12. Date of Next Meeting: - Tuesday 26 March 2018

**Meeting closed at 9.10pm**

Chairman's Signature