

# INGHAM PARISH COUNCIL

Chairman: Mr Adrian Dawson  
Clerk: Mrs. Michelle Thompson  
16 Klondyke Cottages, Bury St Edmunds

## Minutes of the Annual Village and Parish Council Meeting of Ingham Parish Council held on Tuesday 7<sup>th</sup> May 2019 in St Bartholomew's Church, Ingham

**Present:** Clr A Dawson (Chair), Clr. F.Stennett, Clr. L Tibbert, Clr Kovacic-Graham, Clr P Scase, Clr. C. Cadman SCC Rebecca Hopfenberger Michelle Thompson (Clerk) one parishioner

The Chairman welcomed two new Councillors to the Parish Clr Charlie Cadman and Clr. Frank Stennett

### 1. Election of Chairman

Clr. Adrain Dawson was nominated by Clr. Lynne Tibbet. And seconded by Clr. Monika Kovacic Graham Carried unanimously

### 2. Election of Vice Chairman

Clr. Frank Stennet was nominated for Vice Chairman by Clr C Cadman and Seconded by Clr Peter Scase Carried unanimously

### 3. Apologies West Suffolk Clr. Susan Glossop and Clr. K. Pyke

### 4. Declaration of Interest Nil - but did make the two new Councillors aware that at some stage they might have to make a declaration of interest

### 5. Dispensation Nil

### 6. Minutes of Last Meeting held on 26<sup>th</sup> March 2019 - the minutes were accepted as a true record Agreed unanimously.

### 7. Reports

#### a. Suffolk County Council Representative

Clr. Rebecca Hopfensperger read from her Annual Report (*See Attached* )

She also spoke on the recent decision for Highways to install a Speed Camera along the A134 Ingham to Barham in June 2019 and supported the Parish Council in their campaign to gain a Pedestrian Crossing.

Clr Hopfensperger was approached about the issues Ingham have regarding Dog Fouling. Particularly, prevalent around the Lynchgate and on Culford Road. although she did say that if the village had dog bins. Residents need to be consult before bins are provided. The Parish Council have decided that there should be no dogs allowed on the play meadow

Rebecca has kindly offered a grant towards Ingham's New Play Meadow of approx. £1500

Chairman's Signature

- b West Suffolk Representative** Unfortunately Clr. Susan Glossip was unable to attend the meeting but did send a report that our Chairman Clr Dawson read out to all. *(See Attached)*

**b. Clerks Report**

The Clerk replaced the existing old pad lock on the Noticeboard near the Bus Stop as it was agreed by the parish for another to be key cut so another councilor could have one but this was not possible so a new lock was put on.

**8. Items for Debate and Decision**

**A. Play meadow**

At the Playground Group Meeting on 1<sup>st</sup> May a decision was made to accept the quote from Sovereign for £42,833.87 plus VAT for approval by the Parish Council.

A survey was conducted and parents spoke to the children of the village to see what equipment they would like, the children actually preferred football goals to a mugger and in the long run this will save £20,000 and enable us to buy other items at a later date.

It was also decided they preferred grass rather than a multi surface allowing for scope later on. Everyone seemed happy with this decision so it was agreed to go ahead with the quote. They were the most reasonable and the timescale we are looking for is approximately three months with an opening date of the August bank holiday

Sovereign has said that if the equipment seems too close to the tree they will come out and do a survey. This quote lasts thirty days and we received the revised version two days ago.

*Items for consideration that were discussed:-*

**Insurance**

We received an insurance quote from the local Council for the play equipment for approx.. £500 This was on top of the original Parish Council Insurance. It was decided by the Council to gain another two quotes for a comparison.

**TPO on the Oak with Cankerous**

Due to the position of a tree the planned location of certain equipment may need to be moved to look after the welfare of the tree. A planning Application was suggested to be submitted with a covering letter from the Parish Council suggesting cutting down or trimming of the branches.

**Access to Play meadow**

The owner has given permission in the lease to use the track to gain access to the play meadow The Church has also said that they have no objections to the use of their car park and the path leading through the back of the churchyard Clr. Stennett has kindly offered to cut the grass in the play meadow

A peppercorn rent of £1.00 per year was requested to be paid to the owner of the play meadow. So, a Standing Order will be set up to request such a payment.

Chairman's Signature

## **B. Highways**

Enquires have been on going into having a Pedestrian Crossing in Ingham to Suffolk Highways. This is due to the sheer volume of traffic going through the village and the fact it is a major A road. A contributive factor is that the Suffolk Highways are installing speed cameras along the A134 Ingham to Barham Road

Clr Hopfensperger was asked about the cost of installing a crossing and the funding that might be available. A crossing with flashing lights etc. would cost £100,000 approx. If the Parish Council were to consider fund raising it would need to be done locally. Clr Hopfensperger said that there may well be other options and kindly said she would investigate them. The Crossing would be beneficial to all not only children crossing to the play meadow but elderly people getting to the villages amenities that are situated on the opposite side of the street to the majority of the houses. Ingham is on the Priority waiting list of Highways.

There are a number of street lights throughout the village that are either not working or in need of updating opposite the Church and Griffin Gardens. Clr Hopfensperger will see if she could acquire a map of Street Lighting to see which have been upgraded to LED.

A date has been set for the end of May 2019 to come and implement the work on the pavement outside Beauford Road and the yellow markings are being done also. We are unfortunately still on the waiting list though for the street sign.

Discussions took place about the SCC scheme for cutting the villages grass verges twice yearly. The first one being in May. Unfortunately, the cutting to a poor standard and left the grass quite long.

The Parish Councillors discussed with Rebecca Hopfensperger about the new “Self Help” Scheme that is run by SCC. Ingham is up and running with a Parishioner receiving the training on different areas of maintenance e.g. Street Sign cleaning and trimming of hedges Its like a Village Husbandry Service.

## **9. Finance**

### **Bank Reconciliation**

Bank Reconciliations for Barclays Parish Council, Lloyds Parish Council and The Playground Account were all agreed

The Financial Officer proposed to the Parish Council that it would be beneficial to the Parish Council, if it started off a new financial year by starting to use the new Lloyds Account. (that the Parish Council opened earlier in the year) So it was suggested that a cheque should be written from the Barclays Account for the 2019/20 precept amount of £4,415 to enable the Parish to carry out transactions from this account. This was agreed unanimously.

Cheques were authorized for

Michelle Thompson (Clerk's Salary)	£349.75
Tops Garden Service (Grass Cutting)	£ 84.00
Michelle Thompson (Clerks Expenses)	£53.26
Lloyds Parish Council A/C	
(transfer to new Parish Council Account )	£4,415

Chairman's Signature

## **End of Year Account 2018/19**

Completed accounts for the Year Ending 31<sup>st</sup> March 2019 and also the Annual Governance and Accountability Return 2018/19 was distributed to the Councillors It was proposed by Clr and seconded by Clr Carried unanimously

### **11. Councillors' Reports and Items for Future Agenda**

It was felt that any new Councillors if interested could have training as in previous years they have done group training sessions with SALC in Culford Village Hall. This seemed a popular suggestion and further investigation was to take place

**12. Date of Next Meeting:-** Tuesday 23<sup>rd</sup> July 2019.

**Meeting closed at 9.10pm**

Chairman's Signature