

# INGHAM PARISH COUNCIL

Chairman: Mr. Adrian Dawson  
Clerk: Mrs. Michelle Thompson  
16 Klondyke Cottages, Bury St Edmunds

## Minutes of the Parish Council Meeting of Ingham Parish Council held on Tuesday 26<sup>th</sup> November 2019 in St Bartholomew's Church, Ingham

**Present:** Cllr A Dawson (Chair), Cllr.F.Stennett, Cllr. P. Scase, Cllr. K. Pyke,  
Cllr. M. Kovacic – Graham, Cllr. L. Anslow Michelle Thompson (Clerk)  
and one parishioner

### Democratic ½ Hour – Public Question Time:-

Chairman Cllr Dawson welcomed everyone to the meeting and started with the Democratic ½ hour.

It was outlined by one of the parishioners that there is still unfortunately a problem with the parking, particularly in the lay-by near the village Post Office and Culford Road. It was suggested that maybe some signs could be displayed to prevent vehicles from parking there. The advice of Cllr. Hopfensberger was also taken and this was being looked into.

Two of the Parish Councillors had also noticed this along Culford Road with vehicles mounting the kerb to park. This is being monitored

It was brought to the attention of the Parish Council about the more lighting in the village particularly where they are campaign to try and install a Pedestrian Crossing. Once more this is being investigated and advice taken from Cllr Hopfensberger.

**Suffolk County Council Report** – Cllr Hopfensberger There has been little change since the last Meeting due to the election . However, she did report that Civil Parking Enforcement Order was due to start in January 2020. It outlined that police still have their rights as before but it is the Councillor's who will now give out parking tickets /fines. Two Village Issue were brought to Cllr. Hopfensberger's attention firstly, a speeding camera along the Bury to Thetford Road was it in use and secondly a blocked drain along Beauford Road

**Borough Councillors Report** – Cllr Glossop did not attend but provided a report  
(see the attached report)

- 1. Apologies** Borough Cllr. Susan Glossop, Cllr Cadman
- 2. Declaration of Interest** Cllr Stennett declared an interest in Section 6 and 8
- 3. Dispensation** None
- 4. Minutes of Parish Meeting held 17<sup>th</sup> September 2019 -** Proposed by Cllr. Anslow and Seconded Cllr Dawson that the minutes be accepted as a true record. Agreed

**Chairman's Signature**

## 5. Reports

### Clerks' Report;

The Clerk reported that she had made a submission to reclaim the VAT to indicate the purchase of the play equipment. There was nothing to report back to the Council

## 6. Items for debate and decision: -

### a. Play Area

The Chairman reported that the last inspection carried out by West Suffolk Council was all good.

Councillors have planned to discuss what was going to happen next with the Play Area in the Spring. In the mean time they were looking at the possibility of tidying up the area by levelling the soil and making it safe, along with Cllr. Stennet's assistance; this now has been completed.

Unfortunately, there is a slight problem with the moles and the Chairman has suggested once more that perhaps having "*hard core*" so that they could have a proper game of football and basketball. This would also probably warrant a fence being erected. Another alternative was to have tarmac on one side. This may be aided by the "Glasshouse Project" so being able to gain some extra funding.

As part of the Sovereign Warranty a weekly inspection needs to be carried out against a worksheet. It was also suggested that it might be advisable to purchase some anti bird spikes for the play equipment, especially the swing, to prevent them from getting too dirty. This now has been done and installed. Unfortunately there has been dog fouling on the Play Meadow. This is to be monitored

### Highways –

- a. **Footpaths** - Over the last two months we have unfortunately seen muddy and untidy footpaths and pavements within the village. It has been decided to send a letter along with photographic evidence to Suffolk Highways to see what action can be taken, unfortunately there is nothing highways can do.
- b. **Lynch Gate** - this is still an on-going process and in need of some tender loving care. It was last repaired in 2013 with oak for the roof. Cllr. Stennett has very kindly offered to look into some quotes.
- c. **Village Sign** – The village sign has now been repaired, and cost of £650

**Chairman's Signature**

## d The Tomato Green Project

It was suggested that may be this project can assist with some of the funding needed to purchase items for the village playground and may be contribute towards the Pedestrian Crossing, to look into. Also, the Original plans of the entrance to the new Glasshouse Project seem to be slightly different to what is now actually there. The Clerk has been asked to have this clarified by the Planning Department.

## 7. Finance

### Bank Reconciliation

Bank Reconciliations for Lloyds Parish Council and The Playground Account were all agreed

The Financial Officer outlined to the Parish Council that everything had gone smoothly with the transfer of the Parish's money of £2,838.74. from the Playground Account Lloyds a/c to cover extra play Area cost. The Clerk confirmed that this account was being kept open in case more fundraising was required in the future.

Due to the resignation of Cllr. Lynne Tibbert, who was a signatory on the Lloyds Parish Bank a/c the Clerk arranged for a new mandate form to be signed by two of the existing signatories to allowing Cllr. C. Kovacic- Graham to be added. All agreed

Cheques were authorized for	Michelle Thompson (Clerk's Salary)	£ 439.6
	Tops Garden Service (July Grass Cutting)	£ 480.00
	I Cloud – Web Hosting	£ 100.00
	Michelle Thompson (Clerks Expense)	£ 45.57

A draft Budget was compiled and presented to the Council and the Precept discussed This will be addressed further and approved at the next meeting in January 2020

The Play Area Equipment needs to be updated on the Asset Register. This was discussed at the last meeting and agreed that the existing Registers be circulated prior to the January meeting,

- 8 **Planning Application :- SHELAA- Strategic Housing and Economic Land Availability Assessments** is being brought in in January 2020 but is in The its primary stages. It looks at the developments proposed by local councils within the different villages over a period of time.

Ingham Village shows two areas of development that are proposed mainly being at the back of Culford Road. The Chairman was informed through the local council that Ingham was "a small hub, local hub adjacent to the settlement" which means that they are restricted to putting up ten houses in each development area.

**Chairman's Signature**

The concern of the Parish Council is that the designated development area is quite big and if these houses go ahead the villages' amenities will need to also be increased eg Pre School et

More information will hopefully follow in January 2020

**9. Clerks Report on Urgent Decisions From Last Meeting:-**

There were no further matters for the Clerk to report back to the Council

**10. Correspondence** This was read out at the meeting

**11. Councillors' Reports and Items for Future Agenda**

The Clerk was asked to enquire into some Councillor Training and ask Saxham Parish Council if they were interested along with Culford and West Stowe. Then contact SALC for course and date information.

Now the Play Meadow is almost completed the campaigning for a Pedestrian Crossing should be a priority as it is extremely important to the villagers

**12. Date of Next Meeting:-** Tuesday 21<sup>st</sup> January 2019.

Dates for 2020 Tuesday Evenings - 7.30 pm

17<sup>th</sup> March , 12<sup>th</sup> May 21<sup>st</sup> July 22<sup>nd</sup> Sept 24<sup>th</sup> Nov

**Meeting closed at 8.45pm**

**Chairman's Signature**